

## **CABINET MEMBER FOR LIFELONG LEARNING, CULTURE AND LEISURE**

**Venue: Town Hall, Moorgate  
Street, Rotherham.**

**Date: Tuesday, 11 July 2006**

**Time: 9.00 a.m.**

### **A G E N D A**

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Minutes of previous meetings held on 6th and 20th June, 2006 (copies herewith). (Pages 1 - 7)
4. Minutes of a meeting of the Christmas Carnival Co-ordinating Group held on 8th June, 2006 (copy herewith). (Pages 8 - 12)
5. Minutes of a Meeting of the LEA Governor Appointment Panel held on 6th June, 2006 (copy herewith). (Page 13)
6. LEA Governors Appointments (report sent separately)
7. Nomination - Recycling Group  
- currently Councillors Austen and Littleboy
8. Revenue Budget Monitoring Report as at May, 2006 (Pete Hudson, Head of Service Finance) (report herewith). (Pages 14 - 17)  
- to note the current revenue budget monitoring report as at May, 2006
9. East Dene J and I school - Proposed Alteration to Age Range (report herewith) (Pages 18 - 22)
10. Maltby Manor Infant and Junior Schools - Proposed Amalgamation (report herewith) (Pages 23 - 39)
11. Pathways to Success 4 - Sustainable Vocational Excellence (report herewith) (Pages 40 - 49)

12. Exclusion of the Press and Public

**The following item is likely to be considered in the absence of the press and public as being exempt under paragraph 3.1 of Part 1 of Schedule 12A to the Local Government Act 1972**

13. Adult Community Learning - Introduction of Fee Policy (report herewith) (Pages 50 - 73)

**(exempt under Paragraph 3.1 of the Act - information relating to the financial / business affairs of the Council)**

14. Date and Time of Next Meeting

**CABINET MEMBER FOR LIFELONG LEARNING, CULTURE AND LEISURE**  
**Tuesday, 6th June, 2006**

Present:- Councillor St.John (in the Chair); Councillors Austen and Littleboy.

**8. DRAFT DIGITISATION STRATEGY**

Consideration was given to a report of the Manager, Libraries, Museums and Arts, together with a draft Digitisation Strategy for Libraries, Museums and Arts.

The document encompassed strategic decision-making and gave practical advice for Libraries Museums and Arts on the subject of digitisation.

Consultation on the strategy had been undertaken with colleagues and other practitioners.

Digitisation is the creation of digital (electronic) content or resources. There are two kinds of digitisation that LMA Services are and will be undertaking:

- Producing “born-digital” content – for example, electronic catalogue records, online learning resources, digital photographs
- Producing digital copies of existing analogue material – for example, scanning hard copy photographs, converting VHS video into a downloadable format for the web

There are two main reasons for digitisation by LMA Services

- To provide wide access to materials and/or information to customers and the wider community eg. over the internet
- To create surrogate copies to preserve original analogue items for as long as possible

The draft digitisation strategy will help LMA to achieve the objectives of digitisation in an efficient way by:

- Providing direction and focus for investment
- Identifying appropriate standards, procedures and best practice
- Avoiding duplication
- Improving service provision
- Ensuring content is accessible to all
- Ensuring interoperability
- Minimising risk
- Protecting long-term investment by preserving assets/enabling assets to be re-used in the future

Resolved:- (1) That the Digitisation Strategy for Libraries Museums and Arts be approved for adoption.

(2) That the Digitisation Strategy be submitted to the Regeneration Scrutiny Panel.

**9. END OF YEAR PERFORMANCE REPORT FOR CULTURE AND LEISURE**

Consideration was given to a report of the Head of Culture and Leisure which outlined the performance and progress against all Performance Indicators within Culture & Leisure from April – December, 2005.

The background in terms of the development of the Performance Management framework within Culture and Leisure was given.

The report covered the following issues:-

- Appendix 1 - Culture & Leisure 2005/06 Performance Indicators 4<sup>th</sup> Quarter Report
- Appendix 2 - Customer Complaints, April 2005 – March 2006
- Appendix 3 - Monitoring against Culture & Leisure Risk Register

Members' attention was drawn to the 'Risk' column, representing the probability of two components not meeting their 2005/06 published target. These related to:-

- CSPI 03 BVPI 170c – No. of Pupils visiting Museums and Galleries in Organised School Trips – This was predominantly due to the delay in the re-opening of Clifton Park Museum affecting the re-launch of the curriculum programme for schools
- CSPI 47 – No. of Green Space sites with green Flag award: By March 2006 two applications for Green Flag awards had been submitted against a target of three. This was primarily due to resource issues. The submissions will be judged during June/July.

Action plans were in place to address performance where risk is High. These plans are progressed within teams and progress is monitored.

Resolved:- (1) That the Performance Report be received.

(2) That a report on the performance and progress of key Performance Indicators only be submitted to the Regeneration Scrutiny Panel.

**10. TENDER REPORT - KELFORD SPECIAL SCHOOL**

Further to Minute No. 91 of a meeting of the Cabinet Member, Lifelong Learning, Culture and Leisure held on 20<sup>th</sup> September, 2005, consideration was given to a report of the Executive Director, Economic

and Development Services which sought approval to accept a tender for the work relating to alterations to form new hygiene facilities, a new foundations unit, and renewal of mechanical and electrical services to the existing main block at Kelford Special School.

This is the second phase of a two phase project.

As part of the current phase the existing mobile classroom units will be demolished, and, as soon as funds are made available for this purpose, the space left will form a play area.

It is intended that the project will be completed by March 2007 with a construction period of 36 weeks. The Contractor requires a 4 week lead-in period.

The project is funded by the targeted capital fund and the Children & Young People's Services school modernisation fund.

Resolved:- That the tender submitted by Birse Build Limited, dated 13<sup>th</sup> April 2006, with a Target Cost of £543,866 and a Guaranteed Maximum Price of £628,559 be accepted.

**CABINET MEMBER FOR LIFELONG LEARNING, CULTURE AND LEISURE**  
**Tuesday, 20th June, 2006**

Present:- Councillor St.John (in the Chair).

Apologies for absence were received from Councillors Austen and Littleboy.

**11. MINUTES OF A PREVIOUS MEETING HELD ON 23RD MAY, 2006**

The minutes of a previous meeting held on 23<sup>rd</sup> May, 2006 were agreed as a correct record.

**12. MATTERS ARISING**

(1) Transfer of Bar Park, Thorpe Hesley

The meeting was informed that a response from Sheffield City Council was presently awaited with regard to the transfer of Bar Park on the terms proposed by Sheffield.

(2) Petition – Residents of Warren House Close, Bramley

The meeting was informed that a letter had been received from a resident stating that the problem with youths using this no ball-game area had now been resolved.

**13. TOWN TWINNING AND INTERNATIONAL LINKS COMMITTEE**

Resolved:- That the minutes of the above meeting held on 7<sup>th</sup> June, 2006 be received.

**14. COMMENTS, COMPLAINTS AND REPRESENTATIONS ANNUAL REPORT 2005/06**

The Policy, Planning and Partnerships Manager, Children and Young People's Services submitted the Annual Report which provided details of the comments and complaints made to Children and Young People's Services during 2005/2006.

This was the first Annual Report representing the Children and Young People's Services Programme Area and was split between Culture and Leisure and Social Care provision.

In 2005/2006, 191 complaints were made at Stage 1. Ten complaints were made at Stage 2 about services provided by Children and Young People's Services.

These included:-

- 34 in relation to library facilities
- 24 in relation to leisure facilities
- 3 in relation to green spaces

The Annual Report provides information about the comments and complaints made to Children and Young People's Services. The Complaints Team process the complaints for each Service Area and individual managers deal with complaints at Stage 1. For Stage 2 complaints, independent investigators are appointed to investigate the complaint and if the complaint is made by a child or on behalf of a child, an independent person is appointed to oversee the complaint.

It was noted that new statutory legislation is to be implemented in July 2006. This will affect the existing complaints procedures for Children and Young People Services.

Resolved:- That the first Annual Report 2005/2006 regarding complaints for the Children and Young People's Programme Area be received and noted.

### **15. SCHOOLS PFI PROJECT UPDATE: SPRING/SUMMER 2006**

Consideration was given to a report of the Acting Head of Strategic Partnerships, Corporate Services, which gave an update on the Schools PFI Project: Spring/Summer 2006.

The Schools PFI Project involves a partnership between the Council and Transform Schools (Rotherham) Ltd. The contract includes the rebuilding/refurbishment of 15 schools and their facilities management for a period of 30 years from 1<sup>st</sup> April, 2004.

By the end of December 2006, the project will provide:-

- New schools for Coleridge, Ferham, Kimberworth, Maltby Crags Infant, Maltby Crags Junior, Meadowhall and Thornhill Primaries; and Winterhill, Wingfield and Wath Secondaries.
- Part new build and refurbished schools at East Dene and Wath Central Primaries; and Clifton, Thrybergh and Wickersley Secondaries.
- Additionally, extended school use will be provided as follows:- new Key Young Persons' Centres will be provided at Thornhill Primary and Wath Secondary; and significantly refurbished centres at Wingfield, Clifton, Thrybergh and Winterhill Secondary Schools. SureStart facilities at Ferham, Thornhill and Wingfield. Space for Sports and Arts facilities at Ferham. Children's Centres at Coleridge and Kimberworth. Clifton Project facilities at the Cranworth Road site.

The project continues to progress well with nine schools now operating on Full Services with further successful handovers for the start of term in (a) January 2006 of:-

- Winterhill School
- Clifton Upper – ADT Block (Cranworth Road site)

And (b) at Easter 2006 of:-

- Thrybergh Comprehensive
- Wath Central Primary, incorporating Wath Park Infants

Construction is now underway at all remaining school sites and is summarised as follows:-

- **Clifton Upper/Cranworth Road site** - The new build sports complex started in April 2006 for completion in December 2006.
- **Wickersley** - The next phase is underway and the full school is on target for completion by September 2006.
- **Coleridge Primary and Children's Centre** - Due to uncharted asbestos in the existing building, the main building start was delayed by approximately 7 weeks but every effort is currently being made to achieve the original completion date of September 2006.
- **East Dene Primary** - Started September 2005 and is due for completion for September 2006. The whole school moved into the Clifton Upper School building following adaptation during Summer 2005. This was to allow their existing school to be renewed and remodelled in a safe and more efficient manner.
- **Meadowhall Primary** - Started July 2005 and due for completion for September 2006.
- **Kimberworth Primary and Children's Centre** - Started September 2005 and due for completion for September 2006.

The project won "The Best Operational Education Project" at the Public Private Finance Awards 2006 in London in May 2006 and is finalist in the Municipal Journal Local Government Achievement Awards 2006 for "Public Private Partnerships Achievement of the Year" in London in June 2006.

Resolved:- That progress on the Schools PFI Project be noted.

**(THE CHAIRMAN AUTHORISED CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO PROCESS THE MATTER REFERRED TO WITHOUT FURTHER DELAY)**

### **16. CULTURE & LEISURE SERVICE PLAN 2006-2009**

Consideration was given to a report of the Head of Culture and Leisure



which set out the service priorities for the Culture & Leisure Service Plan 2006-2009.

The Culture & Leisure Service Plan is produced and written in accordance with corporate guidelines for performance management.

The Plan set out:-

- Priorities and Aims
- Links to the Council's Performance Management Framework and Corporate Plan themes of:
  - Learning
  - Achieving
  - Alive
  - Safe
  - Proud
  - Fair
  - Sustainable
  - Excellent
- Culture & Leisure Service Profiles
- The Statutory Framework for Culture & Leisure Services
- Key Recent Achievements
- Performance Indicators and Targets

A consolidation and strengthening of the performance management systems established for Culture & Leisure during 2005/06 will take place in 2006/07.

Quarterly progress against performance indicators will be reported to the Cabinet Member, Lifelong Learning, Culture and Leisure and appropriate Scrutiny Panel.

Resolved:- That the Culture & Leisure Service Plan 2006-2009 be approved.

**CHRISTMAS CARNIVAL CO-ORDINATING GROUP  
THURSDAY, 8TH JUNE, 2006**

Present: The Mayor (Councillor Wootton), Marie Hayes (in the Chair), Kate Moreman, Stuart Price, Dawn Runciman, and Julie Roberts.

Apologies for absence were received from Jane Sinclair, John Wadsworth, Councillor Burke (Deputy Mayor) and Councillor St. John.

**49. WELCOME AND INTRODUCTIONS**

The Chair welcomed Stuart Price to his first meeting and introductions were made.

Agreed:- That the Committee's thanks be recorded for Stuart Lister, South Yorkshire Police in view of his past work on the Christmas Carnival Co-ordinating Group.

**50. MINUTES OF PREVIOUS MEETING HELD ON 15TH DECEMBER, 2005**

Agreed:- That the minutes of the meeting of this Group held on 15<sup>th</sup> December, 2005 be received as a correct record.

**51. MATTERS ARISING**

Premises Licence

The meeting noted that a Premises Licence had now been obtained for the purpose of town centre activities to take place this year.

Christmas Carols

A discussion took place on the use of the LCD screen for the transmission of Christmas Carols.

Julie Roberts informed the meeting of a pilot partnership with the BBC, it being necessary to obtain their authority to display visual carol singing.

Letters had been sent to eight local Brass Bands asking them if they wished to play "live" carols.

An update report on this issue would be given at the next meeting.

Santa's Grotto

The Salvation Army band have expressed an interest in playing near the grotto on switch on evening.

Dependent upon funding, it was the intention to repeat the success of last

year's siting of the grotto outside Boots on switch on evening.

### Illuminated Parade

There would be no illuminated parade this year. This was in part due to budgetary issues, and the need to present a different attraction.

It was intended to pursue the Lions' Club sleigh due to its popularity in the past.

A discussion took place on the need to include Wellgate in the Lions' Club parade, as per a request from the Wellgate zone representatives at a recent meeting.

Agreed: That The Mayor (Councillor Wootton) write to the Lions Club in order to seek their commitment to the Christmas parade.

### Switch on evening – debriefing

The meeting discussed the following issues:-

- Health and Safety issues re. use of land on top of toilet block (as civic party waiting area)
- Installation of metal grids on gully
- Stewarding

Agreed:- (1) That, in order to reduce the number of people on the stage on switch on evening, Marie Hayes continue to pursue a permanent solution, or have a reserved area on ground level, as a viewing area for the civic party.

(2) That John Stapleton, Health and Safety Officer, be invited to the next meeting.

## **52. REPRESENTATION ON GROUP**

In an attempt to increase the membership of this Committee, discussion took place on the most suitable representatives/interest groups to be invited to discuss the work of this Group.

It was reported that Colin Scott and John Wadsworth from the Chamber of Trade had submitted their resignations due to their Organisation ceasing to exist.

A number of zone representatives had been invited to this meeting for the first time, none of whom had attended.

Suggestions included John Wainwright, Chairman of Chamber of Commerce, and Ian Ashmore, Traffic Manager.

Agreed: (1) That the thanks of this Committee be placed on record for the amount of work undertaken by Colin Scott and John Wadsworth throughout their years of service on this Group.

(2) That Julie Roberts be asked to seek a nomination for the Christmas Carnival Co-ordinating Group at the next meeting of the zone representatives.

(3) That Marie Hayes update the data file, as discussed, at the point of the next agenda being published.

**53. BUDGET 2006/2007**

Marie Hayes reported that the budget for this year's Christmas Carnival activities was £40,900, plus a donation of £3,000 from the Town Centre budget.

As the budget allocation was insufficient to cover all the necessary work, a report was presently being prepared for a meeting of the Cabinet Member, Lifelong Learning, Culture and Leisure for a decision to be taken in terms of prioritisation of spend.

Costs were associated in relation to:

- Erection and dismantling of lights
- District Christmas Trees
- Electricity costs
- Hire of barriers
- Additional lighting – All Saints' Square
- Metal gullies
- Repairs to Town Hall feeder pillar
- Repair of catenary bolts

The meeting went on to discuss the benefits gained by the permanent wiring inasmuch as the infrastructure was now in place for future years with the exception of High Street where permanent wiring through lighting columns was not possible.

**54. LIGHTING SCHEME 2006**

Marie Hayes reported that extra lighting had been requested in All Saints' Square this year. A quotation has been received for £4,850 for provision of additional lighting in trees surrounding the Square.

A problem area was Effingham Square where a Christmas tree had been installed three years ago at the request of shop owners who had wanted a focal point. It was not possible to barrier the tree with temporary metal barriers due to the sloping ground and the lighting Company have refused to erect lights if a barrier is not in place.

This would be discussed with relevant parties.

**55. SWITCH ON EVENING**

The date for the switch on evening was agreed for Thursday, 16<sup>th</sup> November, 2006.

Hallam FM had once again confirmed that they would host this event free of charge.

The Mayor advised the meeting that he would be assisted by his grandson for switch on.

A celebrity group/attraction had not yet been confirmed. Once this was confirmed, the level of stewarding could be addressed.

There would be no illuminated parade this year.

A number of suggestions were being considered for the evening of switch on.

These included:-

- Lantern Parade
- Father Christmas – Lions' Club
- Salvation Army
- Entertainment at focal points
- Organ

**56. TOWN CENTRE ACTIVITIES**

The following town centre activities were being planned during the Christmas festivities:-

- Craft Market – 30<sup>th</sup> November and 1<sup>st</sup> December
- Authentic German Market – Late Trading (presently being explored)
- German Beer Tent – Late Trading (presently being explored)

A discussion took place on the siting arrangements of the market in view of other christmas attractions in the Square.

The Mayor supported the idea of a German market and asked officers to further explore this possibility.

Christmas Market

Discussion took place regarding "specialist" market stalls.

A balance was needed in terms of encouraging new visitors into town and

attracting a different type of shopper, and the potential to dilute profits of permanent traders.

Reindeers

This attraction was confirmed for 16<sup>th</sup> December, 2006. The reindeers may be sited in the town centre this year.

Frostie the Snowman

This attraction may be sited in the covered market area this year.

**57. CHRISTMAS LIGHTS 2007-2009**

Marie Hayes reported that the lighting contract was due to end after this Christmas.

As reported earlier, a report on this matter would be submitted to the Cabinet Member, Lifelong Learning, Culture and Leisure.

**58. ANY OTHER BUSINESS**

Lantern Parade

Julie Roberts referred to a suggestion made at a recent meeting of zone representatives to involve local schools in a lantern parade.

Agreed: That Marie Hayes contact Sarah Crossland regarding this matter.

Storage site for Christmas lights Company

Marie Hayes reported that the lighting Company had requested storage space within the town centre in order to store lights from this October until January, 2007.

The meeting discussed suitable sites for what would be a large container.

One suggestion was "the abattoir" car park.

Agreed: That this issue be discussed with David Potts, Economic and Development Services.

**59. DATE AND TIME OF NEXT MEETING**

Agreed:- That the next meeting of this Group take place on Thursday, 21<sup>st</sup> September, 2006 at 2.00 p.m.

**LEA GOVERNORS APPOINTMENT PANEL**  
**6<sup>th</sup> June 2006**

Present:- Councillor St. John (in the Chair); and Councillors Austen and Littleboy.

Pursuant to Minute No. C50 of January 2000, consideration was given to nominations received to fill LEA vacancies on school governing bodies.

Resolved:- (1) That, with the effective date of appointment, the following appointments be made to school governing bodies:-

Aston Springwood Primary	Mrs J Hudson	7/6/06
Broom Valley Infants	Mr G Croft	7/6/06
Catcliffe Primary	Mrs F Green	7/6/06
Swallownest	Mr W J Richardson	7/6/06
<b>Wales Primary</b>	<b>Mr N Biney</b>	<b>Deferred</b>
<b>Wales Primary</b>	<b>Mrs S Higgins</b>	<b>Deferred</b>
Woodsetts Junior and Infant	Mr S Tweed	7/6/06

**Re-appointments**

Badsley Moor Junior	Mr. Z. Monir	12/11/06
Bramley Sunnyside	Mr P Hart	10/9/06
Dalton Listerdale J & I	Mr D Ridgeway	17/11/06
Ferham Primary School	Mr R Parrott	12/11/06
Ravenfield Primary	Mr A King	12/11/06
Rawmarsh Community School	Cllr S Wright	12/11/06
Hilltop School	Mr P Scholey	17/11/06
Whiston Grange School	Mrs A Friends	1/1/07

All the above appointments are subject to satisfactory checks being undertaken.

(2) That all governing bodies be informed of the criteria used by this Panel when considering the re-appointment of LEA governors, and that appointments will not be made if insufficient information concerning an individual governor's attendances is not available.

<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1</b>	<b>Meeting:</b>	<b>Lifelong Learning, Culture and Leisure Cabinet Member and Advisors</b>
<b>2</b>	<b>Date:</b>	<b>11<sup>th</sup> July 2006</b>
<b>3</b>	<b>Title:</b>	<b>Revenue Budget Monitoring Report as at May 2006.</b>
<b>4</b>	<b>Programme Area:</b>	<b>Resources</b>

## **5 Summary**

This report provides details of expenditure, income and the net budget position for Culture and Leisure Services compared to the phased budgets for the period ending on 31<sup>st</sup> May 2006 and the projected year end outturn position. This is the first budget monitoring report for the service for 2006/07.

The current forecast is for the service to achieve a balanced budget by the end of the financial year.

## **6 Recommendations**

**Members are asked to note:**

- **The current forecast outturn position (Balanced Budget) based on actual costs and income to 31<sup>st</sup> May 2006 and forecast costs and income to 31<sup>st</sup> March 2007.**



## **7 Proposals and Details**

### **7.1 The Current Position**

7.1.1 The service is currently forecasting a balanced budget for the financial year 2006/07.

7.1.2 Details of the revenue budget position for Culture and Leisure Services for the monitoring period ending on 31<sup>st</sup> May 2006 is shown in Appendix A attached.

7.1.3 The balanced position is dependent on the implementation of a number of service actions and funding decisions that need to be progressed through the Base Budget Review process.

## **8. Finance**

The financial issues are discussed in section 7 above and included in Appendix A.

## **9. Risks and Uncertainties**

The current projected outturn assumes implementation of funding decisions agreed as part of the 2006/07 budget setting process.

## **10. Policy and Performance Agenda Implications**

The delivery of the Council's Revenue Budget within the limits determined in March 2006 is vital in achieving the objectives of the Council's Policy agenda. Financial performance is a key element within the assessment of the council's overall performance.

## **11. Background Papers and Consultation**

- Report to Cabinet on 22 February 2006 –Proposed Revenue Budget and Council Tax for 2006/07.
- Report to CMT 27 March –the 2006/07 Revenue Budget and External Funding.
- The Council's Medium Term Financial Strategy (MTFS) 2006 /2009.

This report has been discussed with the Head of Culture and Leisure Services, the Executive Director of Resources and the Executive Director of Finance.

**Contact Name:** Pete Hudson - *Head of Service Finance, Financial Services x 2550*  
*Peter.hudson@rotherham.gov.uk*

ROTHERHAM MBC  
REVENUE BUDGET MONITORING

CULTURE AND LEISURE																	
EXPENDITURE/INCOME TO DATE (As at 31 May 2006)						NET PROJECTED OUT-TURN											
Last Reported Projected Net Out-turn as at xxxxxxxx £000	Service Division	Expenditure			Income			Net		Annual Budget £000	Projected Out-turn £000	Current projected year end Variance Over (+)/Under (-) spend £000	Current Financial RAG Status	Financial Impact of Management Action £000	Revised Projected Year end Variance Over (+)/Under (-) spend £000	Revised Financial RAG Status	* Note
		Profiled Budget £000	Actual Spending £000	Variance (Over (+) / Under (-) Spend) £000	Profiled Budget £000	Actual Income £000	Variance (Over (+) / Under (-) Recovered) £000	Profiled Budget £000	Actual Income £000								
	Culture & Heritage	230	224	(6)	(160)	(160)	0	70	64	(6)	949	0	Green				
	Recreation & Sport	1,050	1,022	(28)	(807)	(810)	3	240	215	(25)	5,485	0	Green				
	Tourism	0	0	0	(10)	0	(10)	0	(10)	(10)	107	0	Green				
	Library Service	390	399	9	(378)	(378)	0	12	21	9	1,967	0	Green				
	Reimbursements	0	0	0	(7)	(7)	0	(7)	(7)	0	0	0	Green				
	Service Management & Support	450	453	3	(33)	(33)	0	417	420	3	3,147	0	Green				1
	<b>Total for Service</b>	<b>2,120</b>	<b>2,098</b>	<b>(22)</b>	<b>(1,388)</b>	<b>(1,395)</b>	<b>(7)</b>	<b>732</b>	<b>703</b>	<b>(29)</b>	<b>11,655</b>	<b>0</b>	<b>Green</b>	<b>0</b>	<b>0</b>		

Please include financial effects of proposed management actions during the remainder of the financial year. Please show variance after financial impact of management action.

**Reason for Variance(s), Actions Proposed and Intended Impact on Performance**

**NOTES** **Reasons for Variance(s) and Proposed Actions**

Indicate reasons for variance (e.g. increased costs or client numbers or under performance against income targets) and actions

**Reasons for Variance**

**Proposed Actions to Address Variance**

**Performance**

(List key targets and RAG status- highlight impact of actions intended)

## MEMORANDUM ITEM - BIPS AND SIPS

## BUDGET DEVELOPMENTS AND SAVINGS - PROJECTED OUTTURN FOR CULTURE &amp; LEISURE PROGRAMME AREA

BASED ON INFORMATION AVAILABLE AS AT 31.05.2006

	<u>Annual Target</u> £'000	<u>Spend To Date</u> £'000	<u>Forecast Out-Turn</u> £'000	<u>Forecast Variance</u> £'000	<u>RAG Status</u>	<u>Comments</u>
<u>BIPS</u>						
Mainstream Funding Pressure	100	17	100	0	Green	
<u>Total BIPS</u>	<u>100</u>	<u>17</u>	<u>100</u>	<u>0</u>		
<u>SIPS</u>						
Income Generation	-20	-3	-20	0	Green	
C&L Saving	-150	-25	-150	0	Green	
<u>Total SIPS</u>	<u>-170</u>	<u>-28</u>	<u>-170</u>	<u>0</u>		
<u>TOTAL</u>	<u>-70</u>	<u>-11</u>	<u>-70</u>	<u>0</u>		

<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member for Lifelong Learning, Culture and Leisure Services</b>
<b>2.</b>	<b>Date:</b>	<b>11<sup>th</sup> July, 2006</b>
<b>3.</b>	<b>Title:</b>	<b>Proposal to make prescribed alteration to the age range at East Dene Junior and Infant School.</b>
<b>4.</b>	<b>Programme Area:</b>	<b>Children and Young People's Services Ward 12</b>

### **5. Summary**

Members agreed to commence the statutory process at their meeting held on 18<sup>th</sup> April, 2006. Consultation has been undertaken with School Staff, Parents and the School Governors and copies of the consultation papers have also been sent to neighbouring schools and Ward Members. Proposals have stood for 6 weeks and, in the absence of any objections, the matter can now be determined by the Local Authority without reference to the School Organisation Committee.

### **6. Recommendations**

**It is recommended that:**

- 1) In the absence of any formal objections, that the Local Authority determines the proposal which is to make a prescribed alteration, with effect from 1<sup>st</sup> September 2006, by the extension of the age range from 4-11 to 3-11 years at East Dene Junior and Infant School.**
- 2) That the School Organisation Committee and Secretary of State be informed accordingly.**

## **7. Proposals and Details**

It is proposed to make a prescribed alteration to East Dene Junior and Infant School from September 2006. There will be a change in the age range of the school from its existing age range of 4-11 years to 3-11 years.

The school will have 350 places (R-Y6) with a foundation stage unit that can accommodate up to 50 pupils on a part-time basis (25 pupils in the morning and 25 in the afternoon). The admission number of 50 to the school (reception onwards) will replace the former admission number of 60 with PFI in 2006/07.

The advantages of the development of Foundation Stage Units are detailed in 'Appendix A' to this report.

Meetings were held at East Dene School with School Staff (Friday 24<sup>th</sup> March 2006), Parents (Monday 20<sup>th</sup> March 2006) and the School Governing body (Wednesday 15<sup>th</sup> March 2006). All the groups were in favour of the proposal to open a foundation stage unit and no objections to the proposal were made. Copies of the consultation papers have also been sent to neighbouring schools and Ward Members. Following publication of the Statutory Notice (which has stood for 6 weeks) no comments or objections have been received. In the absence of any objections the matter can now be determined by the LEA without reference to the School Organisation Committee.

## **8. Finance**

Revenue costs associated with the admission of younger age children to the school would be funded through the Fair Funding Scheme.

## **9. Risks and Uncertainties**

None envisaged.

## **10. Policy and Performance Agenda Implications**

The major theme supported by the introduction of the Foundation Stage is "everyone has access to skill, knowledge and information needed to enable them to play a full part in society". It is believed that some of the advantages of the Foundation Stage as described in 'Appendix A' will contribute to this.

## **11. Background Papers and Consultation**

Report to Cabinet member and Advisers 21<sup>st</sup> February and 18<sup>th</sup> April 2006, minutes of the Meeting with School Staff (24<sup>th</sup> March), Parents (20<sup>th</sup> March) and the School Governing Body (15<sup>th</sup> March).

The statutory consultation timetable is:

Publication of Statutory Notices	5 <sup>th</sup> May, 2006
6 week period for representations and objections closes	16 <sup>th</sup> June, 2006
LEA/School Organisation Committee	by 16 <sup>th</sup> July, 2006
Implementation Date	1 <sup>st</sup> September 2006

**Contact Name** : David Hill, School Organisation, Planning and Development  
Manager Tel: 822536,  
e-mail, david-education.hill @rotherham.gov.uk

**Appendix A**

**Background Information on the Foundation Stage Units**

**THE DEVELOPMENT OF FOUNDATION STAGE UNITS**

It is well recognised and supported by research that the early years of a child's educational life provide the basis upon which all later achievement is based. The development of Foundation Stage units across the borough along with the rationalisation of places will build upon Rotherham's already high quality provision ensuring a strong secure start for all.

**Aims**

- ❖ To ensure children have access to appropriate provision at the right time and that our youngest children remain in the non-maintained sector benefiting from high adult /child ratios
- ❖ To provide equitable early years provision in the maintained sector across the borough
- ❖ To develop working partnerships between maintained and non-maintained providers to meet the needs of children and parents
- ❖ To ensure all Rotherham children have access to high quality early years education and parents are given a choice as to who provides this
- ❖ To raise the baseline profile
- ❖ To remove surplus nursery places

**Current Issues**

- ❖ Over provision of LA places in some areas of the borough and under provision in others
- ❖ LEA provision taking in younger children to cope with falling roles
- ❖ Reception curriculum is not universally appropriate early years provision
- ❖ Foundation stage now recognised as a key stage in its own right
- ❖ Continuity and progression between nursery and reception classes which are often in separate buildings
- ❖ Continuity and progression with the non-maintained sector
- ❖ Introduction of a foundation stage profile from September 2002
- ❖ Low baseline profile

### **Vision**

- ❖ Universal quality early years education across the borough, resulting in a raising of attainment on entry and consequent raising of attainment/achievement throughout. A strong curriculum/care partnership between the maintained and non maintained sector.

### **Principles**

- ❖ Formal curriculum/care partnerships are developed between non-maintained and maintained providers
- ❖ Nursery and Reception children use the same space
- ❖ Resources are shared – variety of models
- ❖ Shared QCA foundation stage curriculum
- ❖ Shared system of planning and record keeping- carefully differentiated
- ❖ Access to outdoor play for all foundation stage children- foundation stage expectation outlined in the QCA guidance
- ❖ No imposition of inappropriate whole school routines
- ❖ Environment geared to children making their own choices
- ❖ Good adult child ratios allowing for maximum input at this vital stage

### **Advantages**

- ❖ Youngest children are in appropriate provision with high adult/child ratios
- ❖ Maintained/non-maintained partnerships ensure continuity of care/curriculum.
- ❖ The needs of children and parents are met
- ❖ Value given to the Foundation Stage in the context of the whole school
- ❖ Staff are able to work collaboratively
- ❖ Units provide a basis for positive and supportive relationships with parents and carers
- ❖ Optimum utilisation of resources and equipment

### **Strategy**

- ❖ To introduce foundation stage units in each school across the borough in a staged programme. To develop close formalised partnerships between maintained and non-maintained settings, providing quality early education for three and four year olds.



<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member for Lifelong Learning, Culture and Leisure Services</b>
<b>2.</b>	<b>Date:</b>	<b>11<sup>th</sup> July 2006</b>
<b>3.</b>	<b>Title:</b>	<b>The amalgamation of Maltby Manor Infant and Maltby Manor Junior Schools</b>
<b>4.</b>	<b>Programme Area:</b>	<b>Children and Young People's Services Ward 9 - Maltby</b>

### **5. Summary**

Proposals for the amalgamation of Maltby Manor Infant and Maltby Manor Junior Schools have stood for 6 weeks (from 5<sup>th</sup> May to 16<sup>th</sup> June) and, in the absence of any objections, the matter can now be determined by the Local Authority without reference to the School Organisation Committee.

### **6. Recommendations**

**It is recommended that:**

- 1) In the absence of any formal objections, that the Local Authority determines the proposal to amalgamate Maltby Manor Infant and Junior Schools by closing both schools and opening a new Maltby Manor Primary School.**
- 2) That the School Organisation Committee and the Secretary of State be informed accordingly.**

## **7. Proposals and Details**

Members have agreed to consult as appropriate whenever two schools meet certain conditions and this is stated within the Local Authority's School Organisation Plan.

The principal objectives of amalgamation are:

- 1) to provide a continuous primary entitlement across the key stages; and
- 2) to provide a unified management structure with a single school ethos which will be more efficient and make more effective use of resources.

Members agreed to commencing the statutory process at a meeting held on 14<sup>th</sup> March 2006. Since then, meetings have taken place as follows:

Governors	27 <sup>th</sup> March 2006	(Annex A)
Staff	29 <sup>th</sup> March 2006	(Annex B)
Parents	29 <sup>th</sup> March 2006	(Annex C)

The proposals have stood for six weeks. No comments or objections have been received. The Local Authority may now make a determination. If the Local Authority fails to determine the matter it would pass to the School Organisation Committee for determination.

There are no other 'linked proposals to consider.

## **8. Finance**

Financial savings which arise are savings on staffing, mainly from the loss of a Head Teacher's post from the school's budget and the 'Minimum Funding Guarantee' procedures protect the school budget in 2007-08.

## **9. Risks and Uncertainties**

In earlier deliberations, Members considered the advantages and disadvantages to amalgamations of this nature. As a reminder these are shown at Annex D.

## **10. Policy and Performance Agenda Implications**

The major theme supported by the proposal is 'to ensure that everyone has access to skills, knowledge and information to enable them to play their part in society'.

## **11. Background Papers and Consultation**

Report to Cabinet member and Advisers 14<sup>th</sup> March 2006 and 25<sup>th</sup> April (attached), minutes of the meetings held with School Governors (27<sup>th</sup> March), Staff and Parents (29<sup>th</sup> March); the School Organisation Plan and the 'School Standards and Framework Act 1998.'

The statutory consultation timetable is:

Publication of statutory notices	5 <sup>th</sup> May 2006
6-week period for representations and objections closes	16 <sup>th</sup> June 2006
LEA/School Organisation Committee decision	by 16 <sup>th</sup> July 2006
Implementation	1 <sup>st</sup> April 2007

**Contact Name:** David Hill, Manager, School Organisation Planning and Development, Ext 2536, [david-education.hill@rotherham.gov.uk](mailto:david-education.hill@rotherham.gov.uk)

**Maltby Manor Infant and Junior School Proposed Amalgamation**

Joint Meeting with Governors of Maltby Manor Infant and Junior Schools on Monday 27<sup>th</sup> March 2006.

Present: David Hill, Graham Sinclair, Helen Rogers and Ann Hercock (LEA), Governors of Maltby Manor Infant and Junior Schools, Chris Garner (Head of Infant) and Marion Tanner (Head of Junior).

David Hill outlined the proposal to close both Maltby Manor Infant and Maltby Manor Junior Schools and to open a new Maltby Manor Primary School, with an age range of 3-11 years. The new Primary School would accommodate the same number of pupils as are currently accommodated within the two schools.

He spoke about existing and predicted numbers on roll, financial implications and the advantages and disadvantages of amalgamation. A summary of the information had been distributed prior to the meeting, which also included a timetable for the consultation process.

He then invited questions and comments which were as follows:-

*The schools serve an area which has a large proportion of social and economic disadvantage. How would an amalgamation impact on this? Would it not be better to have a Head Teacher available in both infant and junior departments?*

It is a question of balance. East Dene and Coleridge are positive examples of through primary schools in areas of social and economic disadvantage.

*Why were Maltby Craggs Infant and Maltby Craggs Junior Schools not amalgamated?*

The situation was different – one school was in serious weaknesses and the other had serious difficulties with staffing. The LEA felt that the schools would be better served with 2 Head Teachers. If in the future one of the Heads left, amalgamation would then be considered.

Both Maltby Manor schools are strong schools and it is felt that amalgamation would not be detrimental.

*Would the jobs of kitchen staff be secure? At the moment there are two separate kitchens. The junior school has a cafeteria system and the infant has a family service which contributes greatly to social skills development. There would be a reluctance to lose this.*

Ron Parry, the Principal Catering Officer, has confirmed that there would be no reason to change existing arrangements unless the schools wanted to.

There are building considerations. There is not a staffroom big enough to accommodate the infant and junior staff together. Also, a covered walkway between the two buildings would be desirable.

It is accepted that a space large enough for a joint staffroom would have to be identified. As to a link between schools- this could be costed but no promises could be made as the work would be expensive.

Which building would the new Head Teacher be based in?

There are other schools in the authority housed in two buildings. This is not necessarily disadvantageous to amalgamation. It is an individual decision based on personal management style.

The shape of the school is long and thin. There would need to be an alternative use of rooms to cut down on walking distance.

This is a matter for the school to resolve in the best way possible.

How is all the work going to be done with the loss of one full-time Head Teacher. In addition to all her other duties the current Infant Head regularly goes into classrooms and she knows all the names of the children

Leadership in schools has changed. Schools now have leadership teams consisting of Heads, Deputy Heads and senior members of staff who all make a significant contribution. Retaining two Deputy Heads will help.

But the two Deputy Heads will only be retained for 4 years.

Other schools are changing ways of managing. Some bring in business managers for example. The governing body has a critical role. In a school as large as the proposed amalgamated school it would be the expectation that the budget would allow for some non-teaching time during the school day.

Would parents think in this way? They want to speak to the Head Teacher not someone else.

That is a fair point but parents would still be able to arrange to see the Head Teacher and there is no reason why in a school of this size that the Head would not become familiar with the names of the children.

The movement of children between buildings for joint activities would take up valuable time.

There would not necessarily have to be much movement. The key word is flexibility. It can be beneficial to mix key stages occasionally so that the children feel part of the whole school but this would not have to be a daily event. Governors have a significant role to play in how practicalities are sorted out.

What would be the make-up of a new governing body for the new school?

Paul Carney would be the best person to provide advice. The first step would be to ask for nominations for a temporary governing body. Current governors should consider if they would wish to be a member of a temporary governing body.

The timetable for the implementation of the proposal could be a problem. As it stands we would need to appoint a new Head before the summer term as a full term's notice has to be given.

Graham Sinclair said timing was a concern for the LEA. If there were any objections to the proposal the School Organisation Committee would need time to consider them. Also, placing the job advert in July could result in fewer applications being received due to it being missed during the holiday period.

It would therefore make more sense to wait until September to advertise the post. Therefore, it is proposed that the implementation date should be changed from 1<sup>st</sup> January 2007 to 1<sup>st</sup> April 2007. This would also give more time if the post had to be advertised more than once.

This would result in 1 term without a Head for the junior school and 2 terms for the infant.

Graham informed governors that he had spoken to Marion Tanner who was prepared to carry on until 1<sup>st</sup> April 2007 if the amalgamation was approved. The Deputy Head of the infant school had also agreed to take on the role of Acting Head if a temporary class teacher was appointed and funded by the LEA.

Would there be any extra funding to cover building adaptations?

It depends on what the new Head Teacher would want in terms of building priorities. The provision of a staffroom large enough to accommodate all staff would be supported as part of the process.

Would teachers be expected to teach children in different key stages?

There can be advantages in having some movement. It can benefit the children to be taught by someone with wider experience and could also be beneficial for the career progression of teachers.

Would there be retraining for teachers who were expected to teach a different year group?

It is unlikely that teaching a different year group would happen in the short term for existing staff.

How does Rotherham compare with the national trend towards through primary schools?

At 69, Rotherham has more through primary than the national trend.

Are most of them as a result of amalgamations?

No, there have always been more through primaries and these have been gradually built on.

It was originally a through primary here!

I still feel the amalgamated school will not be a single entity – it will still be ‘them and us’.

That is a good point. However, in a through primary school there is scope for a more consistent approach in the teaching of the curriculum. Also, themes can bring children together and can provide opportunities for them to gain a greater understanding of each other.

This would be a relevant subject to bring up at the interviews of candidates for the Head Teacher post.

Would Governors support the proposal if the implementation date was moved to 1<sup>st</sup> April?

There was positive support.

Do we need an amended proposal?

No, the Public Notice would contain the amended date and that would be sufficient.

The Governors were thanked for their questions and comments and the meeting was closed.

**Maltby Manor Infant and Junior School Proposed Amalgamation**

Joint Meeting with Staff of Maltby Manor Infant and Junior Schools on Wednesday 29<sup>th</sup> March 2006.

Present: David Hill, Helen Rogers, Paul Fitzpatrick and Ann Hercock (LEA), Chris Garner (Head of Infant), Marion Tanner (Head of Junior), members of staff of both schools and union representatives.

David Hill outlined the proposal to close both Maltby Manor Infant and Maltby Manor Junior Schools and to open a new Maltby Manor Primary School, with an age range of 3-11 years. The new Primary School would accommodate the same number of pupils as are currently accommodated within the two schools.

He spoke about existing and predicted numbers on roll, financial implications and the advantages and disadvantages of amalgamation. A summary of the information had been distributed prior to the meeting, which also included a timetable for the consultation process.

Paul Fitzpatrick, Human Resources Manager stressed that the proposed amalgamation was not about reducing staff. There was no reason why any post should be at risk. Teaching staff would remain the same as the numbers of children would not change and catering and cleaning staff would be unchanged. Admin and clerical staff could see some changes but no jobs were at risk. The new Head would probably wish to look at structures but there was no cause for concern.

Questions and comments were then invited which were as follows:-

*The secretary of the junior school asked about the possible changes to working arrangements and pointed out that the secretary in the infant school was leaving at the end of the summer term.*

The new Head Teacher would look at this. There was a possibility that extra hours would be available but this would be open to consultation and advice would be given.

*Would staff have to apply for their own jobs?*

No, that is not the policy in Rotherham.

*Would there be whole school assemblies?*

It would depend on the leadership of the school. Usually there are flexible arrangements. It can be beneficial to bring year groups together occasionally.



What about subject co-ordinators? Will there be two of everything?

The usual practise is to run with two. This may reduce in time after consultation. Having more than one expert to cover subject areas can be a good thing.

Will extra funding be provided?

The provision of a staffroom large enough to accommodate all staff would be supported as part of the amalgamation process. Costs would be requested for a covered walkway between the two buildings but no promises could be made.

The movement of children from one building to another could waste time and could be a problem in inclement weather.

Some schools in the authority have a number of buildings and this does not cause any problems. There would not necessarily have to be much movement – it is a question of being flexible.

Would teaching assistants be required to work with different year groups?

The new Head would look at structures in detail. There could be opportunities for staff development and should be looked at positively.

Catering staff were asked if they felt comfortable with the proposal. They confirmed that they were on being told that no changes in current provision were planned in the new school.

We have been told there will be one Head and two Deputy Heads but what about the next level down?

Both schools will already have implemented TLR. The new Head will consider and amend if necessary with the involvement of unions.

Is it Rotherham's policy to amalgamate?

Amalgamation is looked at when at least one Head Teacher vacancy occurs but not in schools with more than a 2-form entry. The maximum size of an amalgamated school in Rotherham is 420 full-time places.

If the amalgamation went ahead would the school be one of the largest in Rotherham?

No, there are many more of a similar size. If staff had any queries or concerns they would be welcome to speak to staff in other amalgamated schools and they could also seek advice from the unions.

Staff were thanked for their questions and comments and the meeting was closed.

**Maltby Manor Infant and Junior School Proposed Amalgamation**

Meeting with Parents/Carers of children attending Maltby Manor Infant and Junior Schools on Wednesday 29<sup>th</sup> March 2006.

Present: David Hill, Graham Sinclair, Helen Rogers and Ann Hercock (LEA), Chris Garner (Head of Infant) and Marion Tanner (Head of Junior) and 9 parents.

David Hill outlined the proposal to close both Maltby Manor Infant and Maltby Manor Junior Schools and to open a new Maltby Manor Primary School, with an age range of 3-11 years. The new Primary School would accommodate the same number of pupils as are currently accommodated within the two schools.

He spoke about existing and predicted numbers on roll, financial implications and the advantages and disadvantages of amalgamation. A summary of the information had been distributed prior to the meeting, which also included a timetable for the consultation process.

He then invited questions and comments which were as follows:-

*Eventually, will there be only one Head Teacher and one Deputy Head?*

Yes, this is most likely but after four years it would be up to the Governors and the school to decide whether to carry on with two Deputy Heads.

*In effect, will the schools be as they are now but with one Head Teacher?*

Superficially, yes, but there would be much more linking with staff and parents; literacy and numeracy schemes etc would be more consistent through the key stages and there would be more opportunities for year groups to mix.

*How would the transition from infant to junior differ from now?*

The transition here is already quite smooth but the children are still moving from one school to another. In an amalgamated school, it is theirs on entry. This would be built on during the child's primary school years by linkages between year groups and a consistent approach to the running of the school.

*It has always been thought of as one school.*

This is really a tribute to the two schools. There are few separate infant and junior schools in Rotherham. Amalgamation would not be considered if the school had any more than a 2-form entry.

With having only one Head Teacher, are some children and parents losing out on contact?

Yes and no. In a school of this size there would be scope for the Deputy Heads to have contact with parents. Parents would have to adapt to only being able to see the Head at particular times.

In an amalgamated school a Head will often opt to be based in the Infant department as those parents probably need contact with the Head Teacher the most. It would be up to the Head Teacher to make a judgement on that.

An advantage of a single school is that parents will see the same Head Teacher all the way through their child's time at the school. That is another reason why the selection of the right candidate for the post is so important.

Why cannot the remaining Head Teacher take over?

It is purely personal choice.

Would removing the transition at Y2/Y3 from one school to another have an adverse effect when the child transferred to secondary school. Age 3 to 11 years old in one school is a long time.

Not usually at 11 years old. A child of that age is better equipped to cope. The majority are eager to transfer to secondary school. Primary schools in Maltby work hard to ensure the move is as smooth as possible.

Going back to the accessibility of the Head Teacher – children are sent to the Head for a number of reasons – good and bad.

Amalgamation is not a barrier to this in a school with 420 places. There are a number of schools this size and it does work. A bigger school provides more scope for staff to share workload in terms of subject co-ordination. This can free up time for the Head to spend time with the children.

Does creating a larger school remove the intimacy of a smaller one?

The Infant Head, Chris Garner stated that she had worked in a bigger primary school and this was not a problem. The Head Teacher and staff make it work.

What does the admission number of 60 mean?

This is the maximum number of children admitted to the school. This gives a two-form entry.

Reference is made in the material circulated, to areas of social and economic disadvantage. Is this considered to be a deprived area?

Various statistics are used to determine the level of social and economic disadvantage including the number of free school meals taken and the level of unemployment. The catchment area of the Maltby Manor schools is quite mixed.

How much would the school gain from salary savings by reducing from two Head Teachers to one?

The salary saving (approx £50,000) would go into the central education budget and would be used for the benefit of all pupils. All schools are protected by a minimum funding guarantee.

Would the same thing happen when reducing from two Deputy Heads to one?

The savings would go back into the central budget although some non-teaching time for the Deputy Head would possibly be identified.

How much would it cost to support two Deputy Heads for four years?

The extra cost is the difference between a Deputy Head's salary and the top of a main scale teacher scale – this is typically £6,000 - £7,000.

Is the structure of the school going to change – particularly the kitchens?

This has already been discussed with Ron Parry, the Principal Catering Officer. There would be no changes to the existing arrangements unless the school requested it.

Would there be any enforced staff savings?

No, this was dealt with at the staff meeting earlier today. Paul Fitzpatrick, the Human Resources Manager told staff that the proposed amalgamation was not about cutting staff. There was no reason why anyone should be at risk.

Is it a 'done deal'?

In all proposals to amalgamate except one a number of years ago, all have been accepted. The Council believes it is the right thing to do. If there have been objections, the School Organisation Committee has considered the proposal. Generally these have been approved.

Who is the Adjudicator?

The Adjudicator is employed by the Department for Education and Skills. A decision not agreed by the School Organisation Committee would be referred to the Adjudicator whose decision is final and binding.

How long had this proposal to amalgamate been looked at prior to any indication that a Head Teacher was leaving?

As part of the School Organisation Plan for the authority, amalgamation is looked at as a possibility for schools of this size.

Does the process of amalgamation usually work smoothly?

Almost every one has gone very smoothly. In most cases an existing Head of one of the schools has become the Head of the amalgamated school. St. Ann's J&I was an exception; the Deputy Head of the Junior School became the Head of the amalgamated J&I school.

If the amalgamation goes ahead would there be any demolition or physical joining of the school?

The staffroom situation would need to be looked at. A space large enough to accommodate all the staff would be necessary.

The distance between the two buildings prevents a joining corridor being constructed but a covered walkway will be costed. There are a number of schools housed in separate buildings and this has not usually been a problem.

There will be no disruption to the school site.

Is this a Council cost-cutting exercise in the long term?

No, any money saved goes back into the education budget. Dedicated funding has to be put back into education.

We have been told that through primary schools are better for the education of the children. What about amalgamating primary and secondary schools?

Hinde House, in Sheffield is to become a 3-19 age school. It could be said that secondary schools should be aware of what primary schools have done. However, there is a different curriculum in secondary schools and a different approach.

It is not a route Rotherham would want to take. It could be counter-productive.

Do statistics support amalgamation as being better?

There is an identified curriculum for the key stages. However, this only gives the 'what' and not the 'how'. Two Head Teachers can work together closely but not necessarily on individual subject areas. Amalgamation ensures greater consistency.

Are any more delays in the timetable likely?

No, once the implementation date of 1<sup>st</sup> April 2007 is put on the Public Notice it will not change.

*Is not a smaller school preferable to a larger one?*

It is a Rotherham issue to consider amalgamation. There are some very small schools but this can create difficulties. Out of necessity one member of staff will have more than one subject to co-ordinate.

*Are you already looking at appointing a Head Teacher?*

No, we will wait to see if the proposal is approved or not. In the meantime, Paul Carney will meet with governors with a view to setting up a temporary governing body.

*Are Head Teachers eventually going to be replaced by managers to run schools?*

No, but in particular circumstances there could be a Head Teacher in charge of a Federation. In some secondary schools there are, for example, premises managers and finance managers but this is not usually the case in primary schools.

*Would the job of one of the secretaries be in jeopardy?*

Paul Fitzpatrick has looked at hours worked by admin staff and it would not be necessary to lose a post if the proposal went ahead.

*Does integration work with one Head Teacher moving between one building and the other?*

The Governing Body has indicated their wish would be to appoint a new Head with the same values as the existing two Heads.

*Would an office in either of the schools no longer be used by admin staff?*

This would be looked at with the new Head Teacher.

The parents were thanked for their questions and comments and the meeting was closed.

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

**Children and Young People's Services**

**Proposal to 'amalgamate' Maltby Manor Infant and Maltby Manor Junior Schools**

**1 The Proposal and its Purpose**

The proposal is to amalgamate Maltby Manor Infant and Maltby Manor Junior Schools from April 2007. To do this both Maltby Manor Infant and Maltby Manor Junior Schools will be closed and a new Maltby Manor Primary school, with an age range of 3-11 years, will be opened. The new Primary school will accommodate the same number of pupils as are currently accommodated within the two schools.

The School would have 420 places (R-Y6) with a Nursery unit of up to 52 places (26 FTE). (This is the combined numbers of the current two schools) The new school would have an admission number of 60.

The principal objectives of amalgamation are:

- i) to provide a continuous primary entitlement across the key stages; and
- ii) to provide a unified management structure with a single school ethos which will be more efficient and make more effective use of resources.

Considerations for amalgamation are described in the School Organisation Plan in Section 4, 'LEA Policies and Principles'. These are where:-

- 1) It is possible to accommodate all of the children on one site, thereby removing surplus places (if applicable).
- 2) The admission number is already no more than 60, or can be reduced to no more than 60, by the associated removal of surplus places.
- 3) Both Key Stages are on the same site.
- 4) There will be a vacancy for both head teacher posts as a result of retirement or resignation.

**2 Existing Situation: Numbers on roll and Capacity**

**2.1 Maltby Manor Infant School**

Net Capacity	=	180
Admission Number	=	60
Number on Roll (2005) (NOR)	=	168
Surplus Places	=	12

**2.2 Maltby Manor Junior School**

Net Capacity	=	243
Admission Number	=	60
Number on Roll (2005) (NOR)	=	231
Surplus Places	=	12

**3 Development of Numbers on Roll**

Year	2004/05	2005/06	2006/07	2007/08	2008/09
Infant	168	164	153	162	145
Junior	231	240	233	228	225
Total	399	404	386	390	370

**4 Advantages and Disadvantages**

The principal ADVANTAGES of amalgamation arise from the continuous primary education entitlement:

- removal of the school transfer at the end of key stage 1;
- provision of a whole school curriculum across the primary age range;
- a unified management structure with a single school ethos;
- the potential to remodel the staffing structure and to safeguard the staffing establishment when pupil numbers change across the key stages;
- a whole school approach to staff development across the primary phase;
- more efficient and effective use of resources, especially accommodation, when numbers fluctuate across the infant and junior phases.

The principal DISADVANTAGES of amalgamation are:

- the loss of the Head teacher of one of the schools which could impact upon accessibility to staff, parents and pupils (this may have particular relevance where schools serve areas of social and economic disadvantage);
- potential difficulties in bringing together two different sets of working practice;
- possible fear of and resistance to change amongst staff, governors and parents;
- in some (but by no means all) cases, a lack of staff expertise in teaching and management across the two key stages.



**5 Financial Implications**

Financial savings which arise are savings on staffing, mainly from the loss of a Head Teacher's post from the school's budget and the 'Minimum Funding Guarantee' procedures protect the school budget in 2006-07.

**6 Consultation Timetable**

The statutory Consultation timetable is:

Publication of statutory notices	5 <sup>th</sup> May 2006
6 week period for representations and objections closes	16 <sup>th</sup> June 2006
LEA/School Organisation Committee decision	by 7 <sup>th</sup> July 2006
Implementation	1 <sup>st</sup> April 2007...

<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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1.	<b>Meeting:</b>	<b>Lifelong Learning, Culture and Leisure Cabinet Member</b>
2.	<b>Date:</b>	<b>11<sup>th</sup> July 06</b>
3.	<b>Title:</b>	<b>PATHWAYS TO SUCCESS 4 – Sustainable Vocational Excellence</b>
4.	<b>Programme Area:</b>	<b>Children and Young People’s Services</b>

### 5. Summary

Rotherham MBC Children and Young People’s Services have been awarded £1.638m Objective 1 Funding from Measure 3.12 (Enhancing the Curriculum for the World of Work). This measure targets young people aged 14-19 and will further support the delivery of the work related learning in Rotherham Schools.

The key aim of this Sustainable Vocational Excellence project is to further enhance the offer of vocational education routes to young people in the Rotherham area. This project will add value to the investment made by Pathways 1, 2 and 3 projects in the development of innovative activities which result in growth sector related vocational pathways, appropriate qualifications and comprehensive work related learning which will be embedded in curriculum delivery beyond the lifetime of the current funding opportunities.

The proposal will continue to support initiatives created in Pathways to Success 1, 2 and 3 and in addition will target some very specific growth sector areas working in partnership with RIDO, Sheffield, Barnsley and Doncaster Children and Young People’s Services and local employers.

### 6. Recommendations

- **That Members receive the information relating to the Pathways to Success – Sustainable Vocational Excellence Project**
- **That Members approve the signing of the contract letter from the Objective 1 Secretariat for £1.638 million European Social Funds.**

## 7. Proposals and Details

- Pathways to Success – Sustainable Vocational Excellence is a partnership project developed and promoted by all the key stakeholders in 14-19 delivery in Rotherham and the sub-region. The project contributes towards the achievement of the LSC 14-19 Action Plan for Rotherham and is supported by Rotherham Learning Partnership.

**See Appendix 1 for details of project delivery:**

## 8. Finance

The project is fully funded through the Objective 1 Programme Measure 3.12 Match funding for the project will be provided by existing ECALs initiatives which add value to the overall programme eg. Young Apprenticeship Programme; Rotherham Secondary Schools – in specific curriculum areas and In kind contributions from local employers where applicable

## 9. Risks and Uncertainties

Details of main risks affecting project	Likelihood of risk/threat	Consequence of risk/threat	Steps to be undertaken to minimise and mitigate risk
Engagement of employers in project development and delivery	Low	Project would not be able to deliver outputs	<ul style="list-style-type: none"> <li>• Engagement of Employers supported by Investors In Education investment and process</li> <li>• By increasing participation of employers and employer representation groups on vocational cluster network groups</li> </ul>
Non participation of key agencies in developing and delivery of projects	Low	Project would deliver reduced outputs	<ul style="list-style-type: none"> <li>• Links to Learning Partnership</li> <li>• All partners members of Cluster Groups</li> <li>• Consultation in development of project</li> <li>• Project is key element of Rotherham 14-19 Action Plan</li> </ul>
Non participation of key agencies in developing and delivery of projects	Low	Project would deliver reduced outputs	<ul style="list-style-type: none"> <li>• Links to Learning Partnership</li> <li>• All partners members of Cluster Groups</li> <li>• Consultation in development of project</li> <li>• Project is key element of Rotherham 14-19 Action Plan</li> </ul>
Non- Participation of a School due to other issues (eg. Special Measures) (difficult to determine frequency)	Medium	If a school has its priorities determined by external inspection issues this may impact on delivery of project in that school	<ul style="list-style-type: none"> <li>• Schools monitored by 14-19 School Improvement Advisor</li> <li>• Individual school outputs and milestones plans reflecting the current position of school and reasonable output targets</li> <li>• Monthly monitoring and support to ensure 'early recognition' of problems.</li> </ul>

## **10. Policy and Performance Agenda Implications**

The project reflects the following Strategic Plans and their priorities:-

### **Community Strategy 2005-2006**

#### **Rotherham Learning**

The project contributes to the aims of:

- Raising levels of attainment at all ages
- Increase attainment at NVQ Level 3
- Address the skills shortage, particularly in higher skill sectors
- Support parents, schools and communities to raise aspirations
- Enhance the information support and guidance for learners

#### **Neighbourhood Renewal Strategy**

The project contributes towards the following NRS floor target:

Attainment Target:

To increase attainment at GCSE (5+ A\*-C), Key Stage 2 and Key Stage 3.

The project will address the above aims by building on the work already developed in the Pathways to Success 1, 2 and 3 Programmes which enabled the establishment of vocational cluster groups representing all schools and delivery partners in the Rotherham area. This project targets specifically targets further work with the vocational cluster groups with the challenge of ensuring that vocational activity meets the demands of the future Rotherham workforce.

The project has been developed in co-operation with key local partners. Rotherham Learning Partnership has a 14-19 Strategic Group which is representative of all key partners including the LSC, FE, HE, LEA, Connexions. Project development is co-ordinated by the the Vocational Cluster Groups thereby ensuring the engagement of all key stakeholders in the process. .

#### **Cross Cutting Themes**

**See Appendix B**

## **11. Background Papers and Consultation**

- Pathways to Success 4 – Sustainable Vocational Excellence Business Plan

**Contact Name :**

**Jeanette Lane, Principal Officer External Funding, ext. 2566 email:  
jeanette.lane@rotherham.gov.uk.**

## **APPENDIX 1**

### **Details of Project Delivery**

#### **Classroom of the Future**

Balfour Beatty through their subsidiary Transform Schools wish to invest in a Classroom of the Future, which in partnership with IT providers will trial state of the art teaching methods in a purpose built environment, The technology will be updated on a frequent basis. This project will be a national first and an example of best practice, therefore the Classroom will be the subject of significant research projects.

The project will be new build, it is intended that this Classroom will be located at Wingfield Comprehensive School and form part the existing PFI contract.

The project will provide excellent access not only for Wingfield School, but for other schools within the borough and the local community. The Classroom will add value to all Cluster Network activity by providing an opportunity to trial and evaluate new learning methodologies.

The Vocational Construction Cluster Group, will work with the Rotherham Construction Academy and Balfour Beatty to add value to young people's vocational education by offering opportunities for them to be involved in the design and construction of the Classroom.

The approved ESF funding will support revenue costs required to operate the centre. Children and Young People's Services are awaiting the approval of a £300K European Regional Development Fund proposal to provide capital for the new build.

#### **Extension of Creative and Digital Industries (CDI) Partnership**

It is intended to further develop the CDI partnership between Sheffield and Rotherham CYPS and extend this network to include Barnsley and Doncaster. The aim will be to extend the vendor qualification pathways by supporting the development and implementation of interactive media/digital imagining programmes through creating working relationships with the appropriate sector skills council's and offering apprenticeships and degree pathways in partnership with FE and HE. This approach also reflects the requirements of the Yorkshire Forward Digital Skills Strategy.

#### **Engineering and Manufacturing Partnership**

Sheffield and Rotherham CYPs have been working together to develop a coherent approach to working with schools, employers and employers representatives in this growth sector. This partnership will be expanded to included both Barnsley and Doncaster in the next phase of the project.

The key aims of the project are;

- Development of progression frameworks within the advanced manufacturing/Engineering Cluster within South Yorkshire. The four South Yorkshire Authorities will work in partnership with key employers across the industry including the CATS consortium and representatives from the South Yorkshire Special Metals Group to pilot training pathways 14-19.
- Develop apprenticeship model pre 16
- Develop, pilot and implement relevant Vocational Qualification (both full and part) to build a pathways into Apprenticeship post 16

### Enterprise and Regeneration

Whilst all four South Yorkshire CYPs have integrated enterprise activity as part of the overall delivery of pathways programmes it is obviously high on the Government agenda in relation to skills development. Rotherham MBC, in partnership with a range of providers, locally and nationally, is currently piloting development work on an Enterprise Skills Entitlement for young people aged 4-19 (The Rotherham Ready Project funded by Yorkshire Forward). The other CYPs will be consulted on the development of this project and research will be used to inform current thinking and future activities in this area. In addition Children and Young People's Services will be delivering the following activity as part of the fourth Pathways to Success Programme.

In partnership with Rotherham Industrial Development Organisation, Rotherham Primary Care Trust and other local business the project will aim is to raise awareness about the local democracy, economic regeneration and entrepreneurship in Rotherham. This will be achieved by ensuring that teachers and pupils have the most up to date information about Rotherham, it's economy and future investment and more importantly the opportunities provided by both the public and private sector in relation to future employment opportunities.

It is the intention to procure services from RIDO to deliver talks and events, develop resources related to regeneration which can support teachers in the topics of the local economy, inward investment and growth.

Working in partnership with the local colleges we will seek to develop a new public sector qualification for 14-19 year olds which would focus on key issues including the democratic process, regeneration and potential employment routes in both the public and private sector. In addition this project will link with the current Investors in Education and the e-sy.info projects to ensure there is an online facility with appropriate teaching resources which teachers and pupils can access.

### Vocational Units

Rotherham Local Authority will be developing it's Building Schools for the Future programme in anticipation of delivery in 2010. This element of the project aims to prepare for that capital build by encouraging schools to develop the necessary teaching skills, resources, qualification pathways and commitment to vocational centres, prior to capital build investment.

There are currently 2 vocational centres in Rotherham, one at Oakwood Technology College, which focuses on Health and Beauty and one at Wingfield Comprehensive School which focuses on Construction

Working in partnership with local training providers, employers, FE/HE schools the project will seek to establish schools vocational centres in Engineering, Science and the Arts, which will focus on the development of vocational qualifications. It is anticipated that, as with the existing vocational centres, educational provision within the new centres will be available for all secondary schools within the borough.

An example of one of the vocational centres would be Science at Brinsworth Comprehensive. Working in partnership with the University of Sheffield's School of Chemistry, teaching and learning resources would be produced and projects developed to enhance the current Applied GCSE course. In school lectures would be organised and it is anticipated that Bio-engineering would be showcased at the centre along with appropriate additional qualifications in science.

### Creative Journalism

The proposal will aim to build on the very successful Student Reporters project which was supported by Pathways to Success 3 funding. The Creative Journalism aims to provide a 'student voice' across the borough and provide opportunities for students to develop ICT, Literacy, Music, Media and Entrepreneurial skills.

Working with a wide variety of partners including FE/HE the project will fund the development of a new vocational Journalism qualification and appropriate support materials. This will be a national first as currently there isn't a pre 16 Journalism qualification available. The project will also develop a student 'news desk', a dedicated website, a student newsletter, the production of articles in local newspapers, summer schools and the development of bursaries in conjunction with the University of Sheffield's School of Journalism.

The project will also support the inclusion agenda, by supporting the development of the Personal Demons New Dimensions Project, which builds on the groundwork undertaken by Newman Special School, Wickersley, Dinnington and Clifton Comprehensive in collaboration with The University of Cambridge and the author Steve Alton. The initial Personal Demons pilot project has been shortlisted as one of the top 7 in the European e-learning awards in 2005.

### High Level Pathways

During the previous Pathways to Success programmes emphasis has been placed on the development of Level 1 and Level 2 qualifications. This project will focus on Level 3, 4 and beyond. This is particularly important where foundation degrees have been developed by the University and in specific economic growth sectors.

This work will involve establishing effective partnerships between all vocational providers, schools FE, WBL, Employers, HE sector skills organisations. These partnerships will review the progression routes currently available and ensure they reflect the needs of the labour market and are a true pathway for young people into further learning or employment.

### Apprenticeship Programme

Building on the experience gained through being a pilot authority for the 'Young Apprenticeship' Programme and other emerging models, this element of the project aims to test and evaluate the benefits gained from formal vocational programmes which challenge traditional curriculum models. Existing models of good practice, including Sheffield Outreach and Access to Medicine Scheme (SOAMS), Engineering Scholarships and 14-19 Fastrack models will be drawn upon in the development of new apprenticeship models.

### Vulnerable Groups

Specific research work will be undertaken to identify the take up of Vocational Opportunities in the BME and SEN groups. Working in partnership with colleges, work based learning providers and local employers, the project will seek to develop robust vocational pathways for vulnerable groups in these key areas.

The project will support the inclusion agenda, by supporting the development of the Personal Demons New Dimensions Project, which builds on the groundwork undertaken by Newman Special School, Wickersley, Dinnington and Clifton Comprehensive in collaboration with The University of Cambridge and the author Steve Alton.



## **APPENDIX B**

### **Cross Cutting Themes**

#### **a) Sustainability**

All resources developed by the project will be available to all South Yorkshire schools on the E-SY info Virtual Learning Environment. This practice will ensure that all South Yorkshire pupils are able to access quality resources and provision without the need to physically access Specialist Schools. The Classroom of the Future will provide interactive 3D experiences for students in area's such as Health Care and the Airport. This will give students and opportunity to experience some area's which they are currently unable to access for Health and Safety reasons. It will provide these opportunities for all students within South Yorkshire, reduce the need to extensive travel and provide a less invasive approach to employers.

Sustainability is a key element of this project. The previously approved Pathways 3 – Employer Engagement proposal included resources to develop a sustainable strategy for the ending of the Objective 1 Programme. That strategy will support the activities included in this proposal. All schools are currently moving towards setting three year budgets and therefore if activity is to be sustained in schools beyond the lifetime of the Objective 1 programme it is essential that financial support for the continuation of best practice is identified at this stage.

The following are examples of how Rotherham LEA will encourage schools to adopt a sustainable strategy.

- Looking for opportunities to mainstream current Objective 1 Delivery including the introduction of the requirements of the Tomlinson Report and the Young Apprenticeship Programmes.
- The establishment of the current vocational Cluster Group Networks as a 'best practice' model for the development and dissemination of resources. The Networks would become the key delivery agent of the 14-19 Strategy Group of the Rotherham Learning Partnership thereby ensuring the co-ordination of all funding targeted at this specific age group.
- All schools/partners seeking support to develop new qualifications from the project will need to identify their match funding and continued commitment to activity beyond the lifetime of the funding and the commitment to disseminate best practice to all schools/partners before activity is agreed. All schools/partners will have to commit this through a service level agreement.

## **b) Equalities and Diversity**

The project proposes the establishment Vocational Centres which, in preparation for Building Schools for the Future, capital build project which is expected in 2010. Working in partnership with FE/HE the project will enable schools to develop the necessary teaching skills, resources and qualification pathways. These resources will be available to all schools across the borough.

Specific research will be undertaken to identify the take up of vocational opportunities within the BME and SEN groups. The project will challenge stereotypes and barriers faced by these groups, and then develop and establish appropriate training and pathways which breakdown those barriers.

The Classroom of the Future will be located at Wingfield Comprehensive, which is in one of Rotherham's most deprived wards. The provision will not only provide state of the art provision for the immediate community, but also the borough as a whole.

The Engineering and Manufacturing Cluster Group has already developed resources and information, support and guidance to attract young females into the industry. This was carried out by the Measure 3.15 Inequality Challenge in South Yorkshire Schools project and this will continue to influence the choices made at KS3 in relation to the Engineering and Manufacturing.

All opportunities provided by this project will be publicised and made available to all Rotherham School Pupils and their Families

be developed in partnership with MET UK who deliver construction skills for local employers and the unemployed. MET UK will monitor the impact this project has the industry.

The Engineering and Manufacturing Cluster Group has already developed resources and information, support and guidance to attract young females into the industry. This was carried out by the Measure 3.15 Inequality Challenge in South Yorkshire Schools project and this will continue to influence the choices made at KS3 in relation to the Engineering and Manufacturing.

## **a) Regeneration**

The project will contribute to the following Corporate Regeneration priorities:

Improve and promote the image of Rotherham by transforming the image of Rotherham and addressing the negative views both within and outside of the Borough.

Provide an excellent environment for people to fulfil their potential by enhancing people's skills, confidence and aspirations to fully participate in and benefit from the regeneration.

**b) Creativity, Innovation and Technology (ICT)**

The project increases the use of ICT both for young people and local employers thus contributing to the level of ICT skills attainment both within schools and employment.

All Cluster Group work will be accessed via the Virtual Learning Environment thereby encouraging further usage of ICT within specific curriculum areas.

Access to the Employer Helpdesk for both Employers and young people will be on-line facilitating further usage by both target groups.

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